



NORTH CAROLINA REAL ESTATE COMMISSION

P.O. Box 17100, Raleigh, NC 27619

Phone (919) 875-3700

Web Address: [www.ncrec.gov](http://www.ncrec.gov)

Fax on Demand/IVR (919) 850-2757

**REGISTRATION FORM**  
**for**  
**BASIC TRUST ACCOUNT PROCEDURES COURSE**  
**TRUST ACCOUNT PROCEDURES FOR RESORT PROPERTY MANAGERS COURSE**

**Scheduling:** The quickest way to register is online at [www.ncrec.gov](http://www.ncrec.gov). You will need to have your credit card information and license number available. You may also register by completing this form and returning it to the Commission with your tuition fee. Checks should be made payable to the North Carolina Real Estate Commission. Your registration form and fee should be received by the Commission no later than seven (7) days prior to the requested session.

**Continuing Education:** Four (4) hours of continuing education elective credit will be awarded for completion of the course.

**Tuition:** \$45 Each session is limited to 40 participants, scheduled according to the date the registration information is received. Walk-ins will be accepted on a space available basis only.

Persons reporting late for class will not be admitted and will forfeit the course fee.

**Please see page 2 of this form for a listing of course locations and dates.**

Name \_\_\_\_\_ Phone \_\_\_\_\_  
(Daytime)

Address \_\_\_\_\_  
(Street, P.O. Box, etc.) (City) (State) (Zip)

\_\_\_\_ Broker \_\_\_\_ Provisional Broker \_\_\_\_ Bookkeeper

License # \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

Mail to:  
NC Real Estate Commission  
Attn: Audits and Investigations Division  
PO Box 17100  
Raleigh, NC 27619-7100

(OVER)

## **Basic Trust Account Procedures Course**

**Asheville**                      *Holiday Inn-East/Blue Ridge Parkway (Exit 55 off I-40)*  
1450 Tunnel Road, Asheville, NC 28805

- May 11, 2010                      1:00 p.m. - 5:00 p.m.                      Basic Trust Account Procedures

**Charlotte**                      *Hilton Charlotte Executive Park, 5624 West Park Drive, Charlotte, NC 28217*

- June 3, 2010                      9:00 a.m. - 1:00 p.m.                      Basic Trust Account Procedures

**Raleigh**                      *McKimmon Center - NCSU, 1101 Gorman Street, Raleigh, NC 27606*

- August 10, 2010                      1:00 p.m. - 5:00 p.m.                      Basic Trust Account Procedures
- December 6, 2010                      1:00 p.m. - 5:00 p.m.                      Basic Trust Account Procedures

## **Trust Account Procedures for Resort Property Managers Course**

**Wilmington**                      *Best Western Coast Line Inn, 503 Nutt Street, Wilmington, NC 28401*

- October 27, 2010                      9:00 a.m. - 1:00 p.m.                      Trust Account Procedures for Resort  
Property Managers